

Regular School Board Meeting
Charlo School Trustees
June 21, 2011
7:00 p.m.

Call to Order: The Charlo Elementary and High School District #7J Board of Trustees met in joint session at a Regular Board Meeting, June 21, 2011. Chairperson Kelley called the meeting to order. Roll call was taken. Present were Trustees Reum, Weible and Soukkala. Superintendent Jenkins, Principals Love and Rasmussen and Clerk Vaughan were also present. Trustee Liberty, Murphy and DeGrandpre had an excused absence.

Public Comment: None

Recognition of Visitors and/or Special Interest Groups: None

Correspondence: None

Motion to Set Agenda: Chairperson Kelley requested to move items D,E,F and G to the end below Reports. Trustee Soukkala moved to set to agenda with the change. Trustee Reum seconded the motion. Motion passed by unanimous vote.

Reading and Approval of May 5th, May 16th and May 31st 2011 Minutes: The minutes of the May 5th May 16th and May 31st meetings were enclosed in the packet for review. Trustee Soukkala moved to accept the May 5th minutes. Trustee Weible seconded the motion. Motion passed by unanimous vote. Trustee Reum moved to accept the May 16th minutes. Trustee Soukkala seconded the motion. Motion passed by unanimous vote. Trustee Reum moved to accept the minutes of May 31st. Trustee Weible seconded. Motion passed by unanimous vote.

Review and Approval of Current Bills and Expenditures: The warrants were enclosed in the packet for review. Trustee Reum moved to pay claim #13433-13494 in the amount of \$68,504.78. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Buildings & Grounds: Bids were presented and opened for the south side campus parking and heated sidewalks along the shop building. Trustee Weible opened and read the bids. Three bids for the south side campus parking lot Smyth Paving and Contracting for the amount of \$28,000, Todd Fryberger for the amount of \$31,875 with an alternative in concrete in the amount of \$23,000, and Jocko River Construction in the amount of \$33,130 with an alternative in concrete in the amount of \$31,990. Trustee Weible opened and read the two bids for the heated sidewalk along the shop. Todd Fryberger Excavation in the amount of \$19,670 and Jocko River Construction in the amount of \$21,694. The Board took the bids under advisement and scheduled a special Board meeting for June 28th at 7:00pm. Doug Hertz reported on a tank for bus fuel. This will also be on the agenda for the June 28th special Board meeting.

Substitute Contract: Superintendent Jenkins received information from MTSBA that a contract can be given to a long term sub. Clerk Vaughan called to ask Mrs. Dumont if she was still interested in a contract but she did not return the call or stop by to pick up the contract.

Finance Update: Superintendent Jenkins presented the preliminary numbers for the Federal Funds, Title One and Title Two. When final numbers are set there would be money to bring back an aid or two to be paid from these funds. Also Superintendent Jenkins reviewed the general fund and recommended that a secretary be brought back.

Classified Union Grievance: Superintendent Jenkins met with the classified union earlier today to review the grievance filed. The grievance is based on the number of Para professionals that were laid off, the order of seniority and that thirty days notice was not given. Superintendent Jenkins will address a letter to Mr. Gigstad addressing the steps that the district will take to correct these concerns. The job description for the Para professional assigned to the disabled student will need to be changed, allowing for that individual to be able to lift one hundred pounds. This was ensuring that the Para professional can lift the student in and out the wheel chair.

Budget Amendment: Enclosed in the packet were copies of the Elementary and High School budget amendment. This will allow the district to spend \$10,000 of high school and Elementary reserve money that would otherwise be re-appropriated. Trustee Weible moved to approve the Elementary Budget Amendment in the amount of \$10,000. Trustee Reum seconded the motion. Motion passed by unanimous vote. Trustee Soukkala moved to approve the high school budget amendment in the amount of \$10,000. Trustee Weible seconded the motion. Motion passed by unanimous vote.

Handbook Changes: Principal Love reviewed the additions and deletions to the student handbook. Trustee Weible moved to accept the handbook changes. Trustee Reum seconded. Motion passed by unanimous vote.

Technology Equipment Surplus Sale Resolution: Trustee Reum moved to approve the resolution and hold a sale of technology equipment on July 7th 2011. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Math Series Purchase: Principal Love and Rasmussen reviewed the Math Series they recommended purchasing. This series will be k-12 series and was reviewed and chosen by the teachers as group. Trustee Soukkala moved to purchase the new math series for the amount of \$26,740.40 with a five year contract. Trustee Weible seconded the motion. Motion passed by unanimous vote.

Clerk Contract: Clerk Vaughan requested that she received the same contract as she did in the 2010/11 school year. Trustee Reum moved to accept Clerk contract with a salary of \$37,326 and a one time payment of \$2,130 in lieu of health insurance. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Technology Coordinator Negotiations: Dustin Rowe met with the Board and requested that his salary be made closer to the average technology coordinator salary in the state of Montana. Trustee Soukkala moved to take half of the health insurance to add to the base salary. The motion died due to the lack of second. Trustee Weible moved to offer the base pay salary of \$33,046 with a bonus \$2,514. Trustee Reum second the motion. Motion failed, with Trustee Weible and Reum, voting for and Trustee Kelley and Soukkala voting opposed. Trustee Soukkala moved to make no change to the base of \$33,046 and the same bonus as last year. Motion failed due to a lack of a second. This item will be brought back to the Special Board meeting June 28th 7:00.

Superintendent Negotiation: This item was tabled until June 28th special Board meeting in hopes of having a full Board in attendance.

Superintendent Evaluation: This item was tabled until June 28th special Board meeting in hopes of having a full Board in attendance.

High School Principal: Enclosed in the packet for review. Principal Love reported that the Skill USA team left for Kansas City for the national competition.

Elementary Principal /AD: Enclosed in the packet for review. Principal Rasmussen reported that Mr. Cottet is moving his fifth grade classroom to the current Alta Care room.

Superintendent Report: Superintendent Jenkins reported that he visited with Stan Delaney regarding participation fee. Superintendent Jenkins notified the Board that Kyle Couture will be working at the school through the Job Core work program. Superintendent Jenkins also reported that after Doug Hertz reviewed the bus routes and the time students would spend on the bus they will not be looking at consolidating a route. He also reported that Charlo School District 7J was not accepted in the Kalispell curriculum cooperative and he will be contacting the office of Instruction for guidance on curriculum.

Adjournment: Trustee Reum moved to adjourn at 10:10.

**Regular School Board Meeting
Charlo School Trustees
July 19th, 2011
7:00 p.m.**

Call to Order: The Charlo Elementary and High School District #7J Board of Trustees met in joint session at a Regular Board Meeting, July 19, 2011. Chairperson Kelley called the meeting to order. Roll call was taken. Present were Trustees DeGrandpre, Murphy, Reum, and Soukkala. Superintendent Jenkins, Principal Love and Clerk Vaughan were also present. Trustee Liberty and Weible had an excused absence.

Public Comment: None

Recognition of Visitors and/or Special Interest Groups: None

Correspondence: None

Motion to Set Agenda: Superintendent Jenkins added a Buildings and Grounds report to the information items. There will be no action taken for Teacher Contract Rescind and Teacher Contract Termination. Trustee Murphy moved to accept the agenda with the addition. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Reading and Approval of June 21st and June 28th 2011 Minutes: Trustee Soukkala moved to approve the June 21st minutes. Trustee Reum seconded the motion. Motion passed by unanimous vote. Trustee DeGrandpre abstained. Trustee DeGrandpre moved to approve the June 28th minutes. Trustee Murphy seconded the motion. Motion passed by unanimous vote.

Review and Approval of Current Bills and Expenditures: The warrants were enclosed in the packet for review. Trustee DeGrandpre moved to pay claim #13495-13580 in the amount of \$185,178.30 Trustee Murphy seconded the motion. Motion passed by unanimous vote.

Building and Grounds Report: Superintendent Jenkins presented an estimate from Rocking Horse Woodworking for the trophy cases in the amount of \$6,500 with a down payment of 3,250 to start the project. It was the consensus of the Board to pay Rocking Horse Woodworking the 3,250 down payment to start the trophy cases to insure they are complete by the start of school. Superintendent Jenkins informed the Board that there will be a meeting August 5th at 1:30 to discuss the south parking lot project. This project is projected to only take a week and will be done before the start of school. The fuel tank has been delivered and no slap will be needed. The sidewalk project is underway and the concrete has been poured. The Board would like wait until spring to look into doing the maintenance pit project to see where the district is on funding.

Classified Grievance Update: Superintendent Jenkins enclosed the new job description for the special education para professional for a wheelchair bound student to be able to lift 100 pounds or more.

School Policy: Superintendent Jenkins reviewed School Board Policy's 1400, 1420 and 2100. These policies will be brought back for a seconded reading at the regular August board meeting.

Out of District Students: Principal Love presented the list of out-of-district students to the Board. Trustee Soukkala moved to accepted Principal Love's recommendations of the accepted elementary students and the non accepted elementary students. Trustee Reum seconded the motion. Motion passed by unanimous vote. This was an elementary motion only. Trustee Reum moved to accept Principal Love recommendations for high school accepted students and non accepted high school students. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Western States Liability Insurance Renewal: Trustee Murphy moved to renew with Western States Insurance for the Districts liability insurance. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Math Curriculum Adoption: Superintendent Jenkins stated that the Math Curriculum has been reviewed by the teachers and recommended the curriculum be adopted by the Board. Trustee Reum moved to adopt the Math Curriculum. Trustee Murphy seconded the motion. Motion passed by unanimous vote.

Teacher Contract Rescind: Tabled until the August Board meeting.

Teacher Contract Termination: Tabled until the August Board meeting,

Principal Report: Principal Love reported that the 5th grade classroom is moving to the Alta Care room and that some teachers have been in working in the rooms already.

Superintendent Report: Superintendent Jenkins along with Trustee DeGrandpre will be looking into a grant from the Department of Commerce. Superintendent Jenkins reported that the District made AYP. The Board appointed Superintendent Jenkins to the Missoula Area Education Cooperative. Superintendent Jenkins will be looking into security cameras and getting prices. The Regular August Meeting was moved to the 17th of August.

Adjournment: Trustee Murphy moved to adjourn 8:25.

Regular School Board Meeting
Charlo School Trustees
August 17, 2011
7:00 p.m.

Call to Order: The Charlo Elementary and High School District #7J Board of Trustees met in joint session at a Regular Board Meeting, August 17, 2011. Chairperson Kelley called the meeting to order. Roll call was taken. Present were Trustees DeGrandpre, Murphy, Soukkala, and Weible. Superintendent Jenkins, Principal Love and Clerk Vaughan were also present. Trustee Liberty and Reum had an excused absence.

Public Comment: The Evelo family requested their students be admitted as out of district students under the district's policies "compelling circumstance". The Board would like to have a special meeting and amend the out of district policy and take under consideration out of district students with compelling circumstances. The meeting will be held on Monday at 7:00p.m. Stan Delaney addressed the Board about having the participation fee be a one time flat fee rather than for each sport and also just for MHS activities. The Board stated that this policy is set and that they will look to make changes next year.

Recognition of Visitors and/or Special Interest Groups: None

Correspondence: None

Consent Agenda: Trustee Murphy moved to accept the consent agenda with the setting of the agenda as presented, the approval of the July 19th meeting minute and the approval of the claim# 13584-13666 in the amount of \$99,310.71 and the addition of Smith Paving in the amount of \$28,000. Trustee DeGrandpre seconded the motion. Motion passed by unanimous vote.

Classified Negotiations: Superintendent Jenkins reported that the negotiations team will meet again on September 20th at 6:00.

Classified Grievance Update: Superintendent Jenkins reported that the grievance hearing has been postponed until August 31st and is hopeful that the actions at this meeting will correct the grievance issue of layoffs.

School Policy 1400, 1420, and 2100 Board Meeting: The policy changes for 1400,1420 and 2100 were enclosed in the packet for review. Trustee Soukkala moved to approve the changes to School Board Policies 1400,1420, and 2100. Trustee Murphy seconded the motion. Motion passed by unanimous vote.

Teacher Contract Termination: Trustee Murphy moved to rescind the action to void said teacher RW's employment contract at the May 31st School Board meeting. Trustee DeGrandpre seconded the motion. Motion passed by unanimous vote. Trustee Murphy moved to declare said teacher RW employment contract void on the basis that he no

longer holds a valid Montana teacher certificate. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

2011/12 Budget Adoption: Clerk Vaughan reviewed the 2011/12 Budget. Trustee DeGrandpre moved to adopt the 2011/12 Elementary General Budget of \$1,135,035.00, Elementary Transportation of \$149,000, Bus Depreciation of \$91,136.36 Elementary Retirement of \$208,069, Technology of \$5,503.79 and Elementary Debt Service of \$74,096.00 and also use \$10,000 of 874 to off set the district requirement for the Debt Service payment. Trustee Soukkala seconded the motion. Motion passed by unanimous vote. Trustee Murphy moved to approve the High School General Budget of \$854,012.85, Transportation of \$149,000, Bus Depreciation of \$87,916, Retirement of \$129,430, Technology of \$9,202, and High School Debt Service of \$86,156.61 and also use \$15,000 of 874 funds to off set the district requirement for the Debt Services payment. Trustee Soukkala seconded the motion. Motion passed by unanimous vote

Transportation Director Contract: Superintendent Jenkins recommended renewing Doug Hertz's contract as Transportation Director. Trustee Murphy moved to accept Doug Hertz's contract for transportation director with a salary of \$22,500 for the 2011/12 school year. Trustee Soukkala seconded. Motion passed by unanimous vote with Trustee Weible abstained.

Hire Bus Driver: Trustee Soukkala moved to take Doug Hertz's recommendation and hire Mike Fennimore as a route bus driver pending an approved back ground check. Trustee Murphy seconded the motion. Motion passed by unanimous vote.

Open New Activity Account Participation Fees: A new activity account needs to be opened to deposit the participation fees. Trustee DeGrandpre moved to open a new activity account for participation fees. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Bus Route Request from St. Ignatius: Superintendent Jenkins recommended approving the request from St. Ignatius to allow their bus to travel into our district but not picking up any students. Trustee Murphy moved to allow St. Ignatius to travel into our school district but not pick up any students. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

School Wide Title Plan: Superintendent Jenkins enclosed the school wide title plan in the packet for the Board to review. The Board requested that Superintendent Jenkins bring progress reports back to the Board on how this plan is working. The Board also felt it was the responsibility of the Board to make sure that this plan is followed with administration changes and also requested having the document available on the web site. Trustee Murphy moved with changes recommended from OPI. Trustee DeGrandpre seconded the motion. Motion passed by unanimous vote.

Hire JH Football and Volleyball Coaches: Superintendent recommended hiring Todd Fryberger for junior high football and Amy Delaney for junior high volleyball. Trustee DeGrandpre moved to hire Amy Delaney and Todd Fryberger, Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Classified Staff Rehire: Superintendent Jenkins reviewed the budget with the Board and recommended rehiring Dave Peck, Janie Bauer and Carol Bucholz as paraprofessionals. Trustee Murphy moved to rehire Dave Peck, Carol Bucholz and Janie Bauer for the 2011/12 school year as paraprofessional. Trustee Weible seconded the motion. Motion passed by unanimous vote. The rehire of the secretary position will be addressed at the special Board meeting to be held Monday August 22nd at 7:00.

Principal Report: Mr. Love's report was enclosed the packet. Mr. Love also reported that there will be an open house on September 13th from 5:00pm to 7:00pm.

Superintendent Report: Superintendent Jenkins reported that Stan Atchley will be off work for a few weeks due to injuries from his fall here at work. Butch VanTassel will be his substitute.. Superintendent Jenkins is still working with the Special Education Coop and the parents of a student attending co-teach in Missoula. Superintendent Jenkins reported that Terry is getting prices on the gutters. Superintendent Jenkins also reported that a drain pipe under the new Junior High sidewalk is broke. The Board would like the pipe fixed before next summer.

Adjournment: Trustee Murphy moved to adjourn 8:55.

Special School Board Meeting
Charlo School Trustees
August 22, 2011
7:00 p.m.

Call to Order: The Charlo Elementary and High School District #7J Board of Trustees met in joint session at a Special Board Meeting, August 22, 2011. Chairperson Kelley called the meeting to order. Roll call was taken. Present were Trustees Reum, Weible, Soukkala, DeGrandpre and Murphy. Superintendent Jenkins, Principal Love, and Clerk Vaughan were also present. Trustee Liberty was excused.

Public Comment: None

Motion to Set the Agenda: Trustee Murphy moved to set the agenda with moving new business in front of old business. Trustee Soukkala seconded the motion. Motion passed by unanimous vote.

Out of District Policy Review: Principal Love made recommendations to accept two of the three families who applied for out of district under compelling reasons. The one kindergarten student he felt was not ready after a screening done by our staff, same as kindergarten round up. Trustee Soukkala moved to accept Principal Love's recommendations to accept the elementary out of district students under compelling reasons. Trustee DeGrandpre seconded the motion. Motion passed by unanimous vote. This was an elementary motion only. Trustee Murphy moved to accept the High School out of district student under compelling reasons. Trustee Reum seconded the motion. Motion passed by unanimous vote.

Classified Staff Rehire: Superintendent Jenkins recommended hiring Anne Carr as lunch clerk and secretary for three days a week for a total of 112 days. Superintendent Jenkins stated that this wage would be paid from the Hot Lunch program and that this program could sustain these expenses. Trustee DeGrandpre moved to hire Anne Carr for 3 days a week for a total of 112 days and to pay her wage from the Hot Lunch Program. Trustee Soukkala seconded the motion. Motion carried on a 4-2 vote with Trustee Murphy, DeGrandpre, Soukkala, and Reum voting for and Trustee Weible and Kelley voting opposed.

Adjournment: The meeting was adjourned at 7:40.